Minutes of the Public Hearing
Denali Borough Planning Commission
Tri-Valley Community Center
January 19, 2016

Call to Order

The Planning Commission Public Hearing was called to order by Deputy Presiding Officer Lee LIGHTFOOT at 7:15 PM.

Roll Call

Planning Commissioners present were Baxter MERCER, Kesslyn TENCH, Anne CAPISTRANT, Mark MENKE, and Lee Lightfoot. Absent: Susan BRAUN, Sid MICHAELS, Steve JONES and Barbara BREASE. Mayor Clay Walker was also present.

1. **Fiscal Year 2017 Budget**
   No comment

2. **Borough Land Management Resolution PC 16-02**
   No comment

3. **Plat and PC Resolution 16-01**
   Cantwell resident Lance Williams described the property he is working to replat with a vacated property line. The purpose of the property line vacation is to increase the size of the lot from ½ acre to 1 acre. He state that this 1 acre lot contains his house, well and septic system.

Adjournment

The Public Hearing was adjourned at 7:18 PM.

APPROVED: _____
Sid MICHAELS, Presiding Officer

ATTEST: _____
Amber Renshaw, Deputy Clerk

Date Approved: _____

Minutes of the Regular Meeting
Denali Borough Planning Commission
Tri-Valley Community Center
January 19, 2016

Call to Order

Deputy Presiding Officer Lee LIGHTFOOT called the regular meeting to order at 7:18 PM.

Oath of Office: The newly appointed commissioners were not present to take the oath of office.

Roll Call

Planning commissioners present were: Kesslyn TENCH, Baxter MERCER, Anne CAPISTRANT, Mark MENKE, and Lee LIGHTFOOT. Absent: Barbara BREASE, Sid MICHAELS, Steve JONES and Susan BRAUN. Mayor Clay Walker was also present.

Election of Officers: Baxter MERCER MOVED to nominate Lee LIGHTFOOT as Deputy Presiding Officer. The motion was seconded. There were no additional nominations. The roll call VOTE was unanimous.

Baxter MERCER MOVED to postpone the election of Presiding Officer to the next regular meeting. The motion was seconded. The VOTE by show of hands was unanimous.

Public Comments

No comments

Approval of Agenda

Baxter MERCER MOVED to approve the agenda as presented. The motion was seconded. The VOTE by show of hands was unanimous.

Approval of Minutes

Baxter MERCER MOVED to approve the November 10, 2015 public hearing and regular meeting minutes as presented. The motion was seconded. The VOTE by show of hands was unanimous.

Correspondence

The commission received an email from Susan and James Gauvin regarding road and trail use on borough property in the Otto Lake area.

Plats and Conditional Uses

Plat and Resolution PC 16-01: A RESOLUTION PROVIDING PRELIMINARY APPROVAL FOR PLAT 16-01, Replat through vacation of the lot line between lots 14 and 15, block 1 of the Cantwell Heights Subdivision therefore creating lot 14A, Block 1. Located within section 31, T17S, R7W, F.M. Alaska.

Baxter MERCER MOVED to approve Plat and Resolution 16-01. The motion was seconded. The roll call VOTE was unanimous.

Reports

Mayor

Mayor Walker reported on the following items:

- Mayor Walker attended the Alaska Municipal League and portions of the Alaska Planning Association conferences in November.
- The borough has entered into a new contract with Agnew::Beck to assist with code revisions.
- The Municipal Advisory Gas Project Review Board has sent their final report regarding the proposed gasline recommendations to the Governor.
- A representative from Kohler, Schmitt and Hutchison offered a presentation reviewing the annual borough audit at the December assembly meeting.

Borough Planner

No report

Communication and Appearance Requests

PC Resolution 09-06 Update

Mayor Walker reported that he had spoken to the land owner via. telephone and shared the following information: The land owner has contacted a land surveyor and is waiting for the survey to be completed. If the planning commission is looking for anything specific or particular in the survey, the land owner has asked that the commission communicate those requests prior to survey completion.

There was much discussion regarding the delay in receiving a survey, the need for public access, and how to best address this agenda item. This item was postponed to the next worksession, public hearing, and regular meeting by unanimous consent.

Unfinished Business

Planning Services by Agnew::Beck: Final Report

The final report produced by Angew::Beck regarding borough land management was reviewed. The commission thanked Agnew::Beck for their report.

New Business

Borough Land Management Resolution PC 16-02

Baxter MERCER MOVED to approve PC Resolution 16-02. The motion was seconded. Anne CAPISTRANT asked that the date on the resolution be changed to the correct date. The roll call VOTE was unanimous.

Fiscal Year 2017 Land Budget

Mark MENKE MOVED to approve the fiscal year 2017 land budget recommendations put forth by the administration. The motion was seconded. The roll call VOTE was unanimous.

Public Comments

Ivana Haverlikova thanked the commission for their work on borough land management, specifically for the Otto Lake area.

Commissioner Comments

Kesslyn TENCH thanked Anne Capistrant for working with her to develop PC Resolution 16-02.

Time and Place of Next Meeting

February 10, 2016: Joint Work Session with Denali Borough Assembly, 5:00PM at the Tri-Valley Community Center

February 16, 2016: Work Session at 6:15 PM; Public Hearing at 7:15 PM; Regular Meeting to follow the Public Hearing, at the Tri-Valley Community Center

Adjournment

The deputy presiding officer adjourned the meeting at 8:43 PM.

APPROVED: _____

Sid MICHAELS, Presiding Officer

ATTEST: _____

Amber Renshaw, Deputy Clerk

Date Approved:_____