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**Minutes of the Regular Meeting
Denali Borough Planning Commission
Tri-Valley Community Center
March 20, 2012**

1) Call to Order

Presiding Officer, Sid MICHAELS, called the planning commission regular meeting to order at 2:06 PM.

2) Roll Call

Planning commission members present were Anne CAPISTRANT, Patricia GRIGGS, Steve JONES, Mark MENKE, Sid MICHAELS, Bill MITCHELL, and Julia POTTER. Rick WEIBEL was absent.

3) Public Comments

There were no public comments.

4) Approval of Agenda

Julia POTTER MOVED to approve the agenda, Bill MITCHELL seconded. The VOTE to approve the agenda PASSED unanimously.

5) Approval of Minutes

- a) Steve JONES MOVED to approve the minutes from the February 21, 2012 Public Hearing; Julia POTTER seconded. The VOTE to approve the Public Hearing minutes PASSED unanimously.
- b) Patricia GRIGGS MOVED to approve the minutes from the February 21, 2012 Regular Meeting; Julia POTTER seconded. The VOTE to approve the Regular Meeting minutes PASSED unanimously.

6) Correspondence

There was no correspondence for this meeting.

7) Plats and Conditional Uses

There were no plats or conditional use issues before the commission.

8) Reports

- a) Mayor
The mayor provided the commission with a written report, which is attached to these minutes.
- b) Planner
The planner provided the commission with an index of all plats acted upon in 2011.

9) Communication and Appearance Requests

There were no communication or appearance requests for this meeting.

10) Unfinished Business

- a) Draft 8 Chapter 4.25 Classification of Borough-owned Land
Anne CAPISTRANT MOVED to delete the classification listing in Draft 8 section 4.25.030 and replace it with Capistrant's proposed classification list included in the planning commission e-packet. Julia POTTER seconded. The narratives describing the classifications are to remain. The VOTE to replace the classification listing was approved 6:1 with CAPISTRANT, GRIGGS, JONES, MENKE, MITCHELL, and POTTER voting yes and MICHAELS voting no.

Anne CAPISTRANT MOVED to add definitions for "Recreation Development" and "Rural Residential" in section 4.25.020 as suggested by Potter in the planning commission e-packet. Julia POTTER seconded. The

1 VOTE to include the Potter definitions for these two listings was approved 6:1 with CAPISTRANT, GRIGGS,
2 JONES, MENKE, MITCHELL, and POTTER voting yes and MICHAELS voting no.
3

4 Anne CAPISTRANT MOVED to amend section 4.25.040 Procedural Requirements by:

- 5 1. Deleting the last sentence in A. Steve JONES seconded. The VOTE to delete the last sentence in A.
6 PASSED unanimously.
- 7 2. Adding "assembly" after administrator in B. Julia POTTER seconded. The VOTE to add assembly
8 PASSED unanimously.
- 9 3. Amending C. second sentence to read, "The fee for nominating a parcel of land for classification
10 or reclassification will be determined by the Denali Borough Fee Schedule" and amend the last
11 sentence in C. by deleting the phrase "but not be limited to." Julia POTTER seconded. The VOTE
12 to amend C. as described PASSED unanimously.
- 13 4. Amending D. first sentence, delete "at least." Julia POTTER seconded. The VOTE to delete "at
14 least" PASSED unanimously.
- 15 5. Amending and combining E. and F. in the following manner:
 - 16 a. Under E. first sentence, delete "at least"; and
 - 17 b. Under E. delete second sentence; and
 - 18 c. Delete the letter "F."; and
 - 19 d. Delete, from the first sentence in what was formerly F., "...or not, taking into
20 consideration any recommendations, public input, and/or other factors" and insert
21 "based on findings of fact"; and
 - 22 e. In the last two sentences, formerly of F., add "recommended" before primary and
23 secondary use and delete "non-allowed" and replace with "non-recommended."
24 Julia POTTER seconded. The VOTE to amend sections E. and F. as delineated PASSED 6:1 with
25 CAPISTRANT, GRIGGS, JONES, MENKE, MITCHELL, and POTTER voting yes and MICHAELS voting no.
- 26 6. Amending G. (the new F.) first sentence to read, "The assembly will act as the board of appeals and may
27 request planning commission reconsideration or change a classification made by the planning
28 commission." Julia POTTER seconded. The VOTE to amend as described was APPROVED 6:1 with
29 CAPISTRANT, GRIGGS, JONES, MENKE, MITCHELL, and POTTER voting yes and MICHAELS voting no.
- 30 7. Amending H. (the new G.) by adding "or designee" after the word administrator. Julia POTTER
31 seconded. The VOTE to amend was unanimous.
32

33 Anne CAPISTRANT MOVED to delete "Denali Borough" throughout 4.25, where it is used in conjunction with
34 administrator, assembly, and the planning commission. Julia POTTER seconded. The VOTE to remove "Denali
35 Borough" in the described circumstances was unanimous.
36

37 The commission believes that they are nearing completion of their work on revising Chapter 4.25. The
38 commission intends to send all revisions made to selected chapters within Title 4 to the assembly at one
39 time.
40

41 Anne CAPISTRANT MOVED to accept Version 2 of the Draft Resolution Working Example; Julia POTTER
42 seconded. The VOTE to accept Version 2 was unanimous.
43

44 Anne CAPISTRANT MOVED to change all the table headings throughout the document, Version 2, to read
45 as follows: primary uses to **Recommended Primary Uses**, secondary uses to **Recommended Secondary**
46 **Uses**, and not recommended to **Non-recommended**. Julia POTTER seconded. The VOTE to amend the
47 table headings as described PASSED unanimously.
48

49 Chapter 4.25 will appear on next month's worksession, public hearing, and regular meeting agendas.
50 Commissioners, who wish to provide grammatical corrections to Draft 9 of 4.25, should submit them to
51 the clerk before the next meeting.
52

- 1 b) Draft 1 Chapter 4.15 Disposal of Borough Real Property
2 Anne CAPISTRANT MOVED to amend Section 4.15.015 B. by:
3 1. Inserting "the assembly" between administrator and the planning commission in the first
4 sentence; and
5 2. Modifying the third sentence to read, "Nominations from the public will be presented to the
6 planning commission at a regular meeting, on a form provided by the administrator and subject
7 to a fee determined by the Denali Borough Fee Schedule."; and
8 3. Moving the second sentence to the end of the paragraph; and
9 4. Removing the words "Denali Borough" throughout the document, where used in conjunction
10 with administrator, assembly, and the planning commission.

11 Julia POTTER seconded. The VOTE to amend Section 4.15.015 as described PASSED unanimously.
12

13 Draft 2 of Chapter 4.15 will appear on next month's worksession and regular meeting agendas.
14

- 15 c) Draft 2 Chapter 4.10 Management of Borough Real Property
16 There was no discussion on this item. Chapter 4.10 will appear on next month's worksession and regular
17 meeting agendas.
18

- 19 d) Draft 2 DBC Chapter 9.10 Subdivisions
20 Steve JONES MOVED to postpone this item to the next meeting; Julia POTTER seconded. The VOTE to
21 postpone this item to the next meeting was unanimous.
22

- 23 e) Clear Sky South ADL 419352 Remote Recreational Cabin Sites
24 At the February regular meeting, the planning commission requested the mayor provide comment to the
25 state on the proposed Clear Sky South Recreational Cabin Sites. The mayor submitted a letter to the
26 Department of Natural Resources – Division of Mining, Land and Water on February 28. A copy of the
27 letter was included in the commission's March e-packet.
28

- 29 f) Discussion of a Regional Airport
30 Following the mayor's suggestion, Steve JONES volunteered to investigate alternative sites, which would be
31 prioritized by the commission, for the location of a regional airport. Federal funds may be coming to the state
32 for this type of development.
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35 **11) New Business**

- 36 a) RFP Swan Lake
37 The mayor submitted a draft Request for Proposal for conducting a boundary survey on the Swan Lake parcel,
38 located at the far north end of the borough, to the commission for their review. The commission proposed no
39 changes to the draft document.
40
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42 **12) Public Comments**

43 There were no public comments.
44
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46 **13) Commissioner Comments**

47 Julia POTTER stated that it was a productive meeting and was happy there was public in attendance.
48

49 Mark MENKE thanked the commissioners for their continuing service and stated that he would persist in his
50 efforts to get up to speed on commission business.
51
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1 **14) Time and Place of Next Meeting**

2 April 17, 2012 at 6:15 PM in the Tri-Valley Community Center

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5 **15) Adjournment**

6 The Presiding Officer adjourned the March 20, 2012 Regular Meeting at 3:10 PM.
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37 APPROVED: *Sidney W. Michaels*
38 Presiding Officer
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43 ATTEST: *Linda L. Caganini*
44 Deputy Clerk
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49 Date Approved: *April 17, 2012*
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Mayor's Report to PC – 3/20/12

Please review the RFP for surveying and let us know what you think. Once we are satisfied with it I would like to advertise throughout the month of April and select a surveyor in early May. We will use the RFP combined with a proposal to create a contract and hopefully will have completion of the survey this summer.

The US Senate has passed (extended) the transportation bill and is waiting for the House to complete their version. I assume there will be conference committee negotiations necessary to get a bill signed but they told us in Washington that Alaska will likely receive \$508 million for various projects. I assume a portion of that will be for aviation so I am planning on contacting the aviation division of DOT to remind them that we have a vision for a new airport. I think it might be in our best interest to consider potential alternate sites in case they have some different ideas on where it could be located.

I recently checked and there doesn't appear to be any movement yet on adjudicating the Alaska Native Corporation Land Selections. It is now getting close to 3 years beyond the date that was predicted this would be finished. I will continue to monitor this.

I will email you some of the information from the NACo conference I attended. You can find info on the NACo website at www.naco.org. They have a steering committee that deals exclusively with public lands.

The preliminary budget will be presented to the Assembly at the April meeting in Anderson. There are no changes from your draft budget that was reviewed at the last PC meeting.

FYI - DNR is planning a remote cabin staking event along the Teklanika River. A portion of the area is in the borough.

Sorry I can't be at your meeting, thanks for your service to the borough. It is much appreciated.

D. Talerico

I recently attended the National Association of Counties 2012 Legislative Conference in Washington D.C. The conference began on March 3rd and ended on March 7th. The conference is an opportunity for the nation's counties and similar local government bodies (borough's, parishes. etc.) to identify common interests, areas of concern, and issues. That information is then relayed to the President, Congress, and if necessary, the judicial branch of the United States government.

NACo was founded in 1935 and is the only national organization representing county-type government. There are 3068 local governments in the U.S. that can be considered counties. NACo provides several services to any of these governments that choose to be members. The NACo headquarters are on Capitol Hill in Washington which allows the organization to present a unified and effective voice to the federal government.

NACo's governing structure is quite similar to most state municipal organizations. There is an Executive Board to help govern on a frequent basis, a larger Board of Directors for general decisions, resolutions and to provide input to the Executive Board. An Executive Director is hired to supervise the staff and provide daily management. There are several departments within NACo that focus on specific programs and issues.

There are six standing committees which include Information Technology, Audit, Finance, Membership, Nominating, and Programs and Services. There is a provision for AD Hoc committees that are created when the need arises. There are eleven steering committees and numerous sub-committees that debate and discuss issues and generate resolutions to identify priorities. These resolutions are brought to the Board of Directors to vote on. This creates the annual platform for NACo.

Most of the focus at the conference this year was on energy, workforce development (jobs), federal overreach, and public lands. On the first day (Saturday) of the conference I attended two steering committee meetings, Public Lands and Energy, Environment, and Land Use. The second day (Sunday) I attended Public Lands, Human Services and Education, Community and Economic Development, and Labor and Employment.

Day three (Monday) began with attendance at the Finance and Intergovernmental Affairs Committee followed by the NACo Board of Directors Meeting. I was nominated by the Alaska Municipal League to fill a Board position and was elected along with five other government officials from various parts of the country. The afternoon Opening Session featured speakers Eleanor Clift and Tucker Carlson.

Monday afternoon I attended an educational workshop which focused on the Clean Water Act which included recent changes and new proposals being considered by congress and the Environmental Protection Agency. Representatives were there from the federal government, the EPA, state and local government. The presentations were followed by very spirited discussion. This workshop will likely generate a stronger position from NACo in the near future which will be developed after substantial debate.

Tuesday began with a general session which included the following featured speakers: Sen. Durbin (Ohio), Sen. Enzi (Wyo.), Secretary LaHood (Transportation), Secretary Vilsack (Agriculture), Rep. Pelosi (Ca.), Rep Granger (Tex.), and Rep. Smith (Neb.). The main theme from most of the speakers focused on improving the economy although it was very obvious they have different opinions on how that should happen.

Tuesday afternoon I was in attendance at the educational workshop that focused on hydraulic fracturing. This workshop had an interesting four member panel which included the American Natural Gas Association, the Environmental Defense Fund, EPA, and a county commissioner from Pennsylvania. NACo will be producing a meeting summary which I will share with you when it is available (along with the Clean Water Act workshop).

As more information becomes available I will forward it to you.

D. Talerico