

# DENALI BOROUGH

P.O. Box 480 • Healy, Alaska 99743  
Phone: (907) 683-1330 • Fax: (907) 683-1340  
Email: [dbgovt@mtaonline.net](mailto:dbgovt@mtaonline.net)  
Website: [www.denaliborough.govoffice.com](http://www.denaliborough.govoffice.com)



*Clay Walker, Mayor*

Dear Applicant,

Enclosed is the subdivision application and authorization form. This application covers subdivision platting within the Denali Borough, excluding the property within the City of Anderson.

Additional information can be found on the borough website ([www.denaliborough.govoffice.com](http://www.denaliborough.govoffice.com)) under the land management link. There you will find a copy of the Denali Borough Code, Chapter 9.10 Subdivisions, with examples of certificate of ownership and surveyor's certificate, an authorization form, and a plat checklist.

Please review this information carefully and if you have any questions or need help, please feel free to contact the land office or stop by my office (located next to the kitchen in the Tri-Valley Community Center).

Sincerely,

Marsha Lambert, [marsha\\_lambert@denaliborough.com](mailto:marsha_lambert@denaliborough.com)  
Denali Borough Planner

## CHECK LIST FOR SUBDIVISION APPROVAL

(See details in chapter 9.10 Subdivisions)

- Application Conference, date scheduled: \_\_\_\_\_
- Preliminary Plat Submittal, date: \_\_\_\_\_
- Preliminary Plat Review, date: \_\_\_\_\_
- Final Plat Submittal, date: \_\_\_\_\_
- Final Plat Review, date: \_\_\_\_\_



Clay Walker, Mayor

# DENALI BOROUGH

## SUBDIVISION APPLICATION

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<b>Site Size:</b>	<b>Acres</b>	<b>Case File No:</b>
<b><u>Type of Application:</u></b>		
<input type="checkbox"/> Subdivision	<input type="checkbox"/> Short Plat	<input type="checkbox"/> Replat
<input type="checkbox"/> Vacation	<input type="checkbox"/> Other	
<b><u>Legal Description:</u></b>		
Subdivision: _____		ASLS/U.S. Survey No.: _____
Lot: _____	Block: _____	Tract: _____
Township: _____	Range: _____	Section(s): _____ ¼ section: _____
Meridian: _____	Other: _____	

**Applicant:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Owner (If different from applicant):**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Owner Representative (If applicable):**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

If the applicant is not the owner of the property then an authorization form from the owner will need to be submitted with the application.

If an entity, such as the Alaska Railroad Corporation or Usibelli Coal Mine, owns the property being modified, a letter stating non-objection to subdividing, vacating, or replatting will suffice in place of an authorization form.

**OWNER'S CERTIFICATION:**

I HEREBY CERTIFY THAT I am the owner of the property described above and that I desire to modify this property in compliance with the Denali Borough Code (DBC) Chapter 9.10 and certify that to the best of my knowledge and belief that this plat meets DBC 9.10. I understand submitting this application does not assure approval of the plat.

_____	_____
Owner(s) Name (PRINT)	Date
_____	_____
Owner's Signature	Date
_____	_____
Owner's Signature	Date

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**APPLICANT'S CERTIFICATION (if not the owner):**

I HEREBY CERTIFY THAT I have provided an authorization form from the owner of the property described above and that he/she desires to modify the property in compliance with the Denali Borough Code Chapter (DBC) 9.10. I certify that to the best of my knowledge and belief this plat meets DBC 9.10. I understand submitting this application does not assure approval of the plat.

_____	_____
Applicant(s) Name (PRINT)	Date
_____	_____
Applicant's Signature	Date
_____	_____
Applicant's Signature	Date

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**REPRESENTATIVE CERTIFICATION:**

I HEREBY CERTIFY THAT I have provided an authorization form from the owner of the property and have been granted authorization to act for the owner of the property described above. I will modify this property in conformance with the Denali Borough Code Chapter 9.10 and hereby verify that all of the above statements are true. I am familiar with the code requirements and certify that to the best of my knowledge, belief and professional ability that this plat meets DBC 9.10. I understand submitting this application does not assure approval of the plat.

_____	_____
Representative's Name (PRINT)	Date
_____	_____
Representative's Signature	Date



# Authorization Form

**Type of Application:**

Subdivision       Short Plat       Replat       Vacation       Other

**Legal Description:**

Subdivision: \_\_\_\_\_ ASLS/U.S. Survey No.: \_\_\_\_\_  
Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Tract: \_\_\_\_\_ Other: \_\_\_\_\_  
Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section(s): \_\_\_\_\_ ¼ section: \_\_\_\_\_  
Meridian: \_\_\_\_\_ Other: \_\_\_\_\_

As owner(s), I/We \_\_\_\_\_ authorize  
Owner(s) Name

\_\_\_\_\_ of  
Applicant / Representative Name

\_\_\_\_\_ to represent me in  
Applicant Address / Company Name

platting/subdividing the property as described above.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

State of \_\_\_\_\_ )

) S.S.

County/Borough of \_\_\_\_\_ )

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ .

(Notary's seal)

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_