

**FY 2017 DENALI BOROUGH  
CONTRIBUTION TO FIRE  
DEPARTMENT/LIBRARY/NONPROFIT  
APPLICATION**



Name of Entity: \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_

Are funds requested for a construction project?

Yes

No

**FILING DEADLINE:**

*Application must be received in the Borough office or postmarked no later than*

**4:00 PM March 1, 2016**

RETURN TO:

DENALI BOROUGH

.5 MILE HEALY SPUR ROAD

PO BOX 480

HEALY, AK 99743

PHONE: (907) 683-1330 FAX: (907) 683-1340

Hours: Monday – Thursday

9:00 am – 4:00 pm

## General Information and Instructions

### PURPOSE

The purpose of contributions to nonprofit organizations is to assist eligible nonprofit organizations in the Denali Borough by providing funds for local programs that will benefit citizens of the Denali Borough.

### APPLICATION PROCESS

1. Funding is subject to an application process. The Borough reserves the right to refuse funding to any applicant.
2. Applicants must submit a complete application which includes a budget, copy of minutes from a meeting in which the public has had the opportunity to comment on the program, and a list of board members complete with addresses and phone numbers.
3. Grant programs must be administered by an eligible nonprofit organization. Applicants must be an established nonprofit organization within the State of Alaska. Association by-laws and verification of State of Alaska nonprofit status must be included with application packet.
4. Applicants must submit a detailed report of fundraising activities for the prior year. Fire departments must also submit a copy of the previous year's total run breakdown sheet.
5. Funding request applications must be received at the Borough office or postmarked no later than 4:00 pm March 1, 2016. **Incomplete or late applications will not be accepted.**

***Applications must be received in the Denali Borough office or postmarked no later than 4:00 pm, March 1, 2016. If applicant is funded, funding will be available after July 1, 2015. Early return of applications will give Borough staff time to ensure application information is complete and ready for committee review. If incomplete applications are submitted and not corrected by the above deadline, funding will be denied for the requesting jurisdiction.***

### RECIPIENT OBLIGATIONS

1. All funding recipients shall submit, within twenty (20) days of the end of the quarter (Sept 30, Dec 31, Mar 31, Jun 30), a financial report detailing activity related to the program and associated receipts. **Failure to submit quarterly reports will result in suspension or termination of funding until the delinquent quarterly report is received by the Borough. Any expenses incurred during a period of suspension will not be reimbursed.**
2. The Denali Borough reserves the right to, upon thirty (30) days written notice, conduct a financial audit itself or through its agent, of the grantee and the project for which the grant was given.

### OTHER STIPULATIONS

1. Funding shall be on a reimbursable basis. The Mayor may approve Borough Direct Vendor Purchases (DVP) of grant items. Grant funds may not be used for indirect purchases for gift cards, contractor cards, or other lines of credit.
2. Grant projects will not be funded retroactively. The performance period for non-construction projects will be twelve (12) months beginning **July 1, 2016.**
3. The Denali Borough operates without discrimination as to age, race, color, religion, sex or national origin in the consideration of funding requests and will contribute only to applicants who likewise do not discriminate.
4. Organizations that are found to discriminate in their provision of service and/or hiring based on any of these or other criteria may be required to return any funding received, and may be rendered ineligible for future support.
5. The Denali Borough will not support any program which requires exposure, adherence to, or conversion to any doctrine in order to be a beneficiary of the program. As an example, a direct service program run by a faith-based organization may be eligible, provided that the program's beneficiaries are not encouraged or required to learn about, adhere to, or convert to that organization's doctrine as a condition of receiving service from the program.
6. Grant projects shall be dedicated to public purposes for their useful life.

7. If the grantee's eligible nonprofit organization dissolves, the grantee shall offer, without compensation, to transfer ownership of such equipment or facilities to the Denali Borough. The assets and liabilities from the grant project are to be distributed according to statutory laws, AS 10.20. 290-10. 20. 452.

Please read the application carefully and respond in the spaces provided. Refer to the enclosed guidelines and DBC 3.21 (available online at <http://www.denaliborough.govoffice.com> or upon request) to complete the application. These guidelines contain important information essential to the review process.

### ENTITY INFORMATION

Name of Entity: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Project Manager Name: \_\_\_\_\_

Project Manager Phone: \_\_\_\_\_

Project Manager Email Address: \_\_\_\_\_

Entity's Mission Statement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ is an active organization within the Denali Borough.  
(entity name)

### TYPE OF ORGANIZATION

Library

Fire Department

Incorporated Community

Other (describe): \_\_\_\_\_

### FINANCIAL STATEMENT

Did your organization receive funds from the Denali Borough during FY 2015 (July 1, 2014 – June 30, 2016)?

Yes

No

If yes, attach an expenditure report for FY2016 funds.

### FUNDING REQUEST INFORMATION

Provide a detailed narrative of funding request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How will this funding request support/enhance the mission of your entity? \_\_\_\_\_

Will you be requesting Direct Vendor Purchase for this funding request?  Yes  No

**CERTIFICATION**

I, the undersigned, being a duly elected member of the entity named herein, do hereby attest that the information contained above and attached to this application is correct and complete to the best of my knowledge.

\_\_\_\_\_  
*(Signature/Title)*

\_\_\_\_\_  
*(Date)*

**APPLICATION CHECKLIST:**

- Complete Application
- Copy of State of Alaska Incorporation: Nonprofit Certificate
- Minutes of meeting where funding request was discussed and approved.
- List of board members, including addresses and phone numbers
- Current fiscal year budget and balance sheet
- Bylaws
- Detailed accounting of expenditures of Denali Borough funds received in prior calendar year (DBC 3.20.045)
- Current fiscal year fundraising activities. (show what the fundraising activity was and amount of money brought into your organization.)